



NAAC
GRADE **A+**

DIRECTORATE OF **DISTANCE & ONLINE** EDUCATION

MASTER OF ARTS

**PUBLIC
ADMINISTRATION**

COURSE BROCHURE (2025-26)

INTRODUCTION

The Master of Arts in Public Administration through online mode is designed to help students develop strong analytical skills and grounding in diverse critical and theoretical approaches. The programme helps students develop specialization in the particular area of administrative studies. The course aims at generating qualified, competent and articulate human resource capable of contributing to relevant domains of knowledge.

An important objective of the Masters programme is to introduce students to advanced study and scholarly activity in order to provide an avenue towards a PhD for those who wish eventually to seek a career in the academia. In addition, the course is designed to provide a reasonably complete higher education in administrative studies for those who do not intend to proceed to a further degree in the field but who may branch into other areas as diverse as publishing, editing, journalism, administration, management, communications, or teaching.

The programme offers various compulsory courses providing training in Politics and grounding in the genre, eras and movements in Polity, a hands-on acquaintance with administrative criticism as well as polity and political theory. To create informed and motivated scholars, academics, litterateurs and communicators this programme adopts a comparative, contextualized and interdisciplinary perspective drawn from contemporary view of administrative and culture.

MISSION:

To develop reached and unreached students into a new generation of leaders through updated quality education and career assistance by open and distance learning.

OBJECTIVES:

The M.A Public Administration program of Mangalayatan University is designed after acknowledging essential quality inputs received from students, alumni, parents, academicians/teachers and also incorporating the contribution of the ability which enable a learner to develop critical thinking and decision making skills so that they can identify and analyze problems, develop feasible alternatives and make decisions effectively and efficiently. The M.A programme will help students in acquiring specialised knowledge for developing the terminology and practical elements of administrative theory; also will be able to analyse the underlying meaning of Indian Administration, Personnel Administration and Financial Administration as well.

INSTRUCTIONAL DESIGN

The program is divided into four semesters and minimum credit requirement is 80 to get M.A (Public Administration) degree in OL mode from Mangalayatan University. Minimum time period for acquiring M.A (Public Administration) degree will be two years and maximum time period to acquire MA(Public Administration) degree is 4 years.

SEMESTER - I						
S.No.	Course Code	Course	Credit	Continuous Assessment	Term End Exam	Grand Total
		Theory		MAX	MAX	
1	PAM- 6111	Introduction to Public Administration	4	30	70	100
2	PAM- 6112	Administrative Thinkers	4	30	70	100
3	PAM-6113	Indian Administration	4	30	70	100
4	PAM-6114	Financial Administration	4	30	70	100
5	PAM-6115	Comparative Public Administration	4	30	70	100
TOTAL			20	150	350	500



SEMESTER - II						
S.No.	Course Code	Course	Credit	Continuous Assessment	Term End Exam	Grand Total
		Theory		MAX	MAX	
1	PAM-6211	State & Local Admin.	4	30	70	100
2	PAM-6212	Public Admin. in India	4	30	70	100
3	PAM-6213	Good Governance	4	30	70	100
4	PAM-6214	Public Personnel Admin.	4	30	70	100
5	PAM-6215	Public Policy	4	30	70	100
TOTAL			20	150	350	500

SEMESTER - III						
S.No.	Course Code	Course	Credit	Continuous Assessment	Term End Exam	Grand Total
		Theory		MAX	MAX	
1	PAM-7111	Social Welfare Admin.	4	30	70	100
2	PAM-7112	Administrative Law	4	30	70	100
3	PAM-7113	Organisation and Development	4	30	70	100
4	PAM-7114	Political Thought <small>(optional paper)</small>	4	30	70	100
5	PAM-7116	Research Methodology	4	30	70	100
TOTAL			20	150	350	500

SEMESTER - IV						
S.No.	Course Code	Course	Credit	Continuous Assessment	Term End Exam	Grand Total
		Theory		MAX	MAX	
1	PAM-7211	Development Admin.	4	30	70	100
2	PAM-7212	Administration and Management	4	30	70	100
3	PAM-7213	Indian Govt. & Politics	4	30	70	100
4	PAM-7215	Police Administration	4	30	70	100
5	PAM-7216	Dissertation	4	30	70	100
TOTAL			20	150	350	500

SYLLABI AND COURSE MATERIALS

Syllabi, PPR and self-learning materials are developed mostly by experienced faculty members of Mangalayatan University in consultation with contents experts and the same will be forwarded to CIQA and Board of Studies/Academic Council/ Executive Council for further suggestions and approval.

STUDY MATERIAL

The study material in digital format (e – content) of the programme shall be supplied to the students unit - wise for every course.

VIDEO LECTURES

The Video lectures as prescribed by the UGC Regulation shall be made available on the LMS portal of the University.

ONLINE COUNSELLING SESSIONS

The online counselling sessions shall be scheduled beforehand by the Subject Coordinator and informed to the learners. There shall be 6 online counselling sessions / contact classes of 1 hours each for a 4 credit course, held on Saturdays and Sundays. In case of 2 credits course there shall be 4 sessions of 1 hours each and in case of 6 credits course there shall be 8 sessions of 1 hours each.

MEDIUM OF INSTRUCTION

Medium of Course Instruction:	English
Medium of Examination:	English

STUDENT SUPPORT SYSTEMS

The university will appoint programme coordinators, course coordinator and course mentors to facilitate the learners in their learning.

Finally, The university has made appropriate arrangements for various support services including online counselling and resource-oriented-services, evaluation methods for both on and off line modes for easy and smooth services to the students' through online mode.

PROCEDURE FOR ADMISSIONS, CURRICULUM, TRANSACTION AND EVALUATION

FEE STRUCTURE							
Name of the Program	Degree	Duration	One Time Reg. Fee	Semester Fee	Exam Fee Per Semester	Full Year Fee	Total Fees
Master of Arts (Public Administration)	PG	2 Years	1000	8000	1000	19000	37000
Total							37000

ACTIVITY SCHEDULE					
S.NO.	Name of the Activity	Tentative months schedule (specify months) during year			
		From(Month)	To (Month)	From(Month)	To (Month)
1	Admission	Jul	Sep	Jan	Mar
2	Assignment submission (if any)	Sep	Oct	Mar	Apr
3	Evaluation of Assignment	Oct	Nov	Apr	May
4	Examination	Dec	Dec	Jun	Jun
5	Declaration of Result	Jan	Jan	Jul	Jul
6	Re-registration	Jul	Jul	Jan	Jan
7	Distribution of SLM	Jul	Sep	Jan	Mar
8	Contact Programmes (counselling, Practicals.etc.)	Sep	Nov	Mar	May

* These dates are tentative. Final dates will be informed well in advance on your LMS.

CREDIT SYSTEM			
Duration of the Programme	Credits	Name of the Programme	Level of the Programme
2 Yrs to 4 Yrs	80	MA (Public Administration)	Master's Degree (General)

WHY ONLINE EDUCATION?

- Comfortable and Flexible.
- Convenience of attending classes from home.
- Cost Effective.
- Time saving.
- No commuting.
- Monetary benefits- No textbooks required.
- Repeated access to the same lecture.
- Study anytime, anywhere.
- Write proctored exam from home

ADMISSION PROCESS

- Register with Mangalayatan Online Programs
- Pay Registration fees through our available payment gateways
- Upload relevant documents and mark sheets
- Get provisional admission
- Pay semester fees
- Get admission confirmation from University
- Roll number allotted to every student
- LMS id and password creation.



Mangalayatana
ONLINE

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